



**SPECIAL CITY COUNCIL WORKSESSION
RICHFIELD MUNICIPAL CENTER, BARTHOLOMEW ROOM
FEBRUARY 24, 2015
5:45 PM**

Call to order

1. Discussion regarding 66th Street intersections (Council Memo No. 16)

Adjournment

Auxiliary aids for individuals with disabilities are available upon request. Requests must be made at least 96 hours in advance to the City Clerk at 612-861-9738.



**SPECIAL CITY COUNCIL MEETING
RICHFIELD MUNICIPAL CENTER, BABCOCK ROOM
FEBRUARY 24, 2015
6:30 PM**

Call to order

1. Interviews of persons interested in serving on the City's advisory commissions (Council Memo No. 15)

Adjournment

Auxiliary aids for individuals with disabilities are available upon request. Requests must be made at least 96 hours in advance to the City Clerk at 612-861-9738.



**REGULAR CITY COUNCIL MEETING
RICHFIELD MUNICIPAL CENTER, COUNCIL CHAMBERS
FEBRUARY 24, 2015
7:00 PM**

INTRODUCTORY PROCEEDINGS

Call to order

Open forum (15 minutes maximum)

Each speaker is to keep their comment period to three minutes to allow sufficient time for others. Comments are to be an opportunity to address the Council on items not on the agenda. Individuals who wish to address the Council must have registered prior to the meeting.

Pledge of Allegiance

Approval of the minutes of the (1) Special City Council Worksession of February 10, 2015 and (2) Regular City Council Meeting of February 10, 2015.

COUNCIL DISCUSSION

1. Hats off to hometown hits

AGENDA APPROVAL

2. Approval of the agenda.
3. **Consent Calendar contains several separate items, which are acted upon by the City Council in one motion. Once the Consent Calendar has been approved, the individual items and recommended actions have also been approved. No further Council action on these items is necessary. However, any Council Member may request that an item be removed from the Consent Calendar and placed on the regular agenda for Council discussion and action. All items listed on the Consent Calendar are recommended for approval.**
 - A. Consideration of the approval of a resolution regarding the City of Richfield's participation in Hennepin County's 2015-2017 economic development initiative Open to Business and approving a contract with Metropolitan Consortium of Community Developers.
Staff Report No. 28
 - B. Consideration of the approval of the bid minutes/tabulation and award of contract to Hardrives, Inc. for the 2015 Mill and Overlay project in the amount of \$2,295,610.15.
Staff Report No. 29
4. Consideration of items, if any, removed from Consent Calendar

PUBLIC HEARINGS

5. Public hearing and consideration of a resolution specifying the use of funds from the Community Development Block Grant allocation for 2015 and authorizing execution of a Subrecipient Agreement with Hennepin County and any required third party agreements.
Staff Report No. 30

RESOLUTIONS

6. Consideration of a resolution approving the contract with the International Union of Operating Engineers, Local 49

for the contract period January 1, 2015 through December 31, 2016 and authorize the City Manager to execute the agreement.

Staff Report No. 31

7. Consideration of resolutions approving roundabouts as the preferred design for major intersections (I-35W interchange, Lyndale Avenue, Nicollet Avenue) along 66th Street including pedestrian activated warning devices at crosswalks.

Staff Report No. 32

OTHER BUSINESS

8. Consideration of the appointments to City advisory commissions.

Staff Report No. 33

CITY MANAGER'S REPORT

9. City Manager's Report

CLAIMS AND PAYROLLS

10. Claims and payrolls

Open forum (15 minutes maximum)

Each speaker is to keep their comment period to three minutes to allow sufficient time for others. Comments are to be an opportunity to address the Council on items not on the agenda. Individuals who wish to address the Council must have registered prior to the meeting.

11. Adjournment

Auxiliary aids for individuals with disabilities are available upon request. Requests must be made at least 96 hours in advance to the City Clerk at 612-861-9738.

CITY OF RICHFIELD, MINNESOTA
Office of City Manager

February 19, 2015

Council Memorandum No. 16

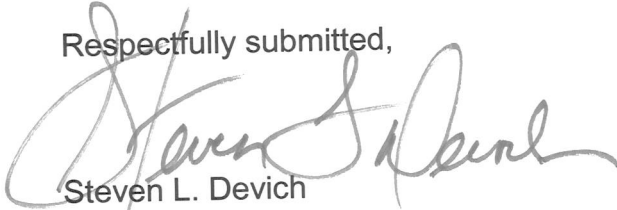
The Honorable Mayor
and
Members of the City Council

Subject: Request for Additional Worksession on 66th Street Intersections

Council Members:

At the request of the Mayor, an additional worksession has been scheduled for Tuesday, February 24, 2015 for the purposes of further discussing the future 66th Street intersections at Nicollet Avenue, Lyndale Avenue, and I-35W Ramps. City Council consideration of this item is scheduled for the regular meeting that same evening.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Steven L. Devich", is written over the typed name and title.

Steven L. Devich
City Manager

SLD:kda
Email: Department Directors
Assistant City Manager

CITY OF RICHFIELD, MINNESOTA
Office of City Manager

February 19, 2015

Council Memorandum No. 15

The Honorable Mayor
and
Members of the City Council
City of Richfield

Subject: Advisory Commission Interviews
(Agenda Item No. 1)

Council Members:

In January 2015, the City Council made several appointments to the various City advisory commissions. However, there are still some vacancies. Applications continue to be accepted.

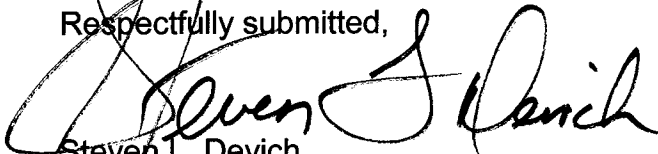
The attached applications were received. One of the attached applications is for a Minneapolis resident wanting to serve on the Friendship City Commission. I have attached Council Resolution No. 8344 regarding the requirements for allowing non-residents to serve on the Friendship City Commission.

The City Council is scheduled to interview applicants on **Tuesday, February 24, 2015** at **6:30 p.m.** in the **Babcock Room**.

Approval of the appointments is scheduled for the February 24, 2015 Regular City Council meeting.

Please contact me if you have any questions.

Respectfully submitted,



Steven L. Devich
City Manager

SLD:tjs

Attachments

E-mail: Department Directors
Assistant City Manager

COMMISSION VACANCIESTerm Expires**ADVISORY BOARD OF HEALTH**

_____	January 31, 2018
_____	January 31, 2018

ARTS COMMISSION

_____	January 31, 2018
_____	January 31, 2018
_____	January 31, 2016
_____	January 31, 2016

FRIENDSHIP CITY COMMISSION

_____	January 31, 2018
_____	January 31, 2017

HUMAN RIGHTS COMMISSION

(youth)

_____	January 31, 2018
_____	August 28, 2015

TRANSPORTATION COMMISSION

_____	January 31, 2016
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RESOLUTION NO. 8344

RESOLUTION REGARDING RESIDENCY REQUIREMENTS FOR MEMBERS OF THE CITY'S BOARDS AND COMMISSIONS

WHEREAS, the City Council has established from time to time boards and commissions including those which serve in an advisory capacity to the City Council; and

WHEREAS, it is the policy of the City Council to seek to involve citizens in the important activities of these boards and commissions; and

WHEREAS, the membership composition of individual commissions and boards is important to assure the highest quality of the recommendations and advice; and

WHEREAS, an aspect of the composition of the various boards and commissions involve rules which relate to the residency of the members; and

WHEREAS, it is important, wherever possible, that residency requirements facilitate rather than hinder citizen participation and the quality of recommendations.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richfield as follows:

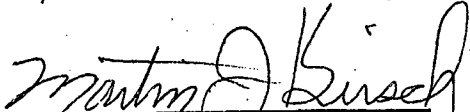
1. Whenever residency requirements for the various boards and commissions are fixed by law, those requirements shall govern.
2. The Council finds and determines that situations may exist when it may be desirable and appropriate to extend membership to the Human Rights Commission and the Friendship City Commission to individuals who, although not residents of the City, show a strong interest in the work of these commissions.

With respect to these commissions, the following procedures will be used:


- A notice to the public of vacancies and the required application.
 - If no applications were received from qualified Richfield residents or after the interview the applicant was determined to be not qualified, it would be the Council's discretion to appoint a qualified applicant who is a non-resident and has a vested interest or connection to Richfield.
 - Appointment of the non-resident would require a recommendation by a majority of the commission on which the individual is desiring to serve.
 - The preference would be for a Richfield resident to be appointed.
 - Permit a maximum of two non-residents to serve on each commission.
3. The Council finds that it is desirable and appropriate that membership in all the other boards and commissions of the City be limited to residents of the City.

This resolution shall be in full force and effect for terms expiring January 31, 1996.

Adopted by the City Council of the City of Richfield, Minnesota this 22nd day of April, 1996.


Martin J. Kirsch, Mayor

ATTEST:


Thomas P. Ferber, City Clerk



CITY COUNCIL MINUTES

Richfield, Minnesota

Special City Council Worksession

February 10, 2015

CALL TO ORDER

The meeting was called to order by Mayor Pro Tempore Garcia at 6:30 p.m. in the Bartholomew Room.

Council Members Present: Edwina Garcia, Mayor Pro Tempore; Michael Howard; Pat Elliott; and Tom Fitzhenry.

Council Member Absent: Debbie Goettel, Mayor.

Staff Present: Steven L. Devich, City Manager; Jay Henthorne, Public Safety Director/Police Chief; and Cheryl Krumholz, Executive Coordinator.

Item # 1

DISCUSSION REGARDING A HENNEPIN COUNTY JUVENILE REPORTING CENTER – DISTRICT 287 (COUNCIL MEMO NO. 11)

Jim Libera and Fred Bryan, Hennepin County Department of Community Corrections and Rehabilitation, discussed the County's proposed location of a Juvenile Evening Reporting Center (ERC) at the School District 287 facility. They explained that the ERC is a highly accountable community based service directing youth towards compliance with court/probation requirements. Discussion included the proposed location, hours of operation, transportation, offense criteria, exclusionary criteria; general information and programming.

Public Safety Director Henthorne stated that after discussion with Public Safety and Hennepin County officials, staff concluded that the facility would not be an issue for Public Safety.

Mr. Libera stated that Hennepin County is a collaborative partner and confident in the ERC services. Communications with Public Safety would be on a regular basis.

ADJOURNMENT

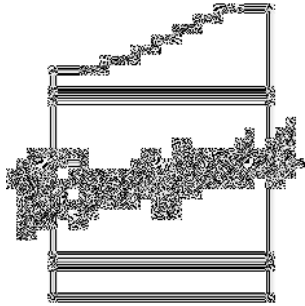
The meeting was adjourned by unanimous consent at 6:59 p.m.

Date Approved: February 24, 2015

Edwina Garcia
Mayor Pro Tempore

Cheryl Krumholz
Executive Coordinator

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

February 10, 2015

CALL TO ORDER

The meeting was called to order by Mayor Pro Tempore Garcia at 7:00 p.m. in the Council Chambers.

Council Members Present: Edwina Garcia, Mayor Pro Tempore; Michael Howard; Tom Fitzhenry; and Pat Elliott.

Council Member Absent: Debbie Goettel, Mayor.

Staff Present: Steven L. Devich, City Manager; Jim Topitzhofer, Recreation Services Director; John Stark, Community Development Director; Kristin Asher, Assistant Public Works Director; Pam Dmytrenko, Assistant City Manager/HR Manager; Chris Regis, Finance Manager; Robert Hintgen, Utilities Superintendent; Mary Tietjen, City Attorney; and Cheryl Krumholz, Executive Coordinator.

OPEN FORUM

Mary Barnes, 7544 Bryant Avenue, spoke about Hennepin County wetlands in Bloomington.

PLEDGE OF ALLEGIANCE

Mayor Pro Tempore Garcia led the audience in the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Howard, S/Fitzhenry to approve the minutes of the (1) Special City Council Meeting of January 24, 2015; (2) Special Concurrent City Council and Planning Commission Worksession of January 27, 2015; and (3) Regular City Council Meeting of January 27, 2015.

Motion carried 4-0.

Item #1

PRESENTATION OF THE SEWER INSPECTION SYSTEM AND JETTING

Assistant Public Works Director Asher and Utilities Superintendent Hintgen made the presentation.

Item #2	COUNCIL DISCUSSION <ul style="list-style-type: none">Hats Off to Hometown Hits
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Council Member Fitzhenry acknowledged the recent ice fishing event on Taft Lake.

Mayor Pro Tempore Garcia announced the Forum on Mental Illness in Youth on March 14, 2015 at the Municipal Center.

Mayor Pro Tempore Garcia announced the VEAP food drive.

John Bjostad, Richfield Visions, announced the February 21 Richfield Home and Garden Expo at the Richfield High School.

Item #3	COUNCIL APPROVAL OF AGENDA
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M/Fitzhenry, S/Elliott to approve the agenda.

Motion carried 4-0.

Item #4	CONSENT CALENDAR
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- A. Consideration of the approval of a resolution granting a six-month extension of the amended planned unit development, final development plan and conditional use permit to allow a public school facility within the HUB Shopping Center at 100 West 66th Street (Flex Academy) S.R. No. 24

RESOLUTION NO. 11048

RESOLUTION GRANTING AN EXTENSION TO THE AMENDED PLANNED UNIT DEVELOPMENT, FINAL DEVELOPMENT PLAN AND CONDITIONAL USE PERMIT TO ALLOW A PUBLIC SCHOOL FACILITY WITHIN THE "HUB" SHOPPING CENTER AT 100 WEST 66TH STREET

This resolution appears as Resolution No. 11048.

- B. Consideration of the approval of the first reading of the transitory ordinance providing for the expenditure of funds from the Special Revenue Fund for certain capital improvements and schedule the public hearing and second reading for March 10, 2015 S.R. No. 25
- C. Consideration of the approval of the purchase of a sewer inspection system and rolling chassis in the amount of \$238,229 plus any applicable tax, title, and license fees, consisting of the following items:
- Sewer inspection system in the amount of \$214,671 from Flexible Pipe Tool Company.
 - Rolling chassis in the amount of \$23,558 from Midway Ford. S.R. No. 26

M/Elliott, S/Fitzhenry to approve the Consent Calendar.

Motion carried 4-0.

Item #5	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #6	PUBLIC HEARING AND CONSIDERATION OF A RESOLUTION GRANTING A CONDITIONAL USE PERMIT AND VARIANCES IN ORDER TO ALLOW CONSTRUCTION OF A REPLACEMENT CLASS III RESTAURANT WITH DRIVE-UP WINDOW SERVICES AT 6500 LYNDALE AVENUE (WENDY'S) S.R. NO. 27
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Council Member Howard presented Staff Report No. 27.

Jerad Ducklow, Wendy's FourCrown, Inc., was present for questions.

Community Development Director Stark explained the three code requirements that do not comply are in keeping with the intent of the zoning regulations and no negative impacts are anticipated.

M/Elliott, S/Fitzhenry to close the public hearing.

Motion carried 4-0.

M/Howard, S/Fitzhenry that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 11049

RESOLUTION GRANTING APPROVAL OF A CONDITIONAL USE PERMIT AND VARIANCES AT 6500 LYNDALE AVENUE

Motion carried 4-0. This resolution appears as Resolution No. 11049.

Item #7	CITY MANAGER'S REPORT
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City Manager Devich reviewed the upcoming scheduled Special City Council Worksessions and Meetings.

Item #8	CLAIMS AND PAYROLLS
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M/Fitzhenry, S/Elliott that the following claims and payrolls be approved:

U.S. Bank		02/10/15
A/P Checks: 238017-238414	\$	1,445,609.57
Payroll: 107630-107963	\$	562,605.04
TOTAL	\$	2,008,214.61

Motion carried 4-0.

OPEN FORUM

None.

ADJOURNMENT

The City Council open meeting was adjourned by unanimous consent at 7:37 p.m.

Date Approved: February 10, 2015

Edwina Garcia
Mayor Pro Tempore

Cheryl Krumholz
Executive Coordinator

Steven L. Devich
City Manager



STAFF REPORT NO. 28

CITY COUNCIL MEETING

2/24/2015

REPORT PREPARED BY: Christine Costello, Economic Development Coordinator

DEPARTMENT DIRECTOR REVIEW: John Stark, Community Development Director

OTHER DEPARTMENT REVIEW: N/A

CITY MANAGER REVIEW: Steven L. Devich

ITEM FOR COUNCIL CONSIDERATION:

Consideration of the approval of a resolution regarding the City of Richfield's participation in Hennepin County's 2015-2017 economic development initiative Open to Business and approving a contract with Metropolitan Consortium of Community Developers.

EXECUTIVE SUMMARY:

To promote economic development, create and retain jobs, and cultivate entrepreneurs, Hennepin County Housing and Redevelopment Authority (HCHRA) launched a small business and entrepreneur technical assistance initiative entitled, *Open to Business*. To further this initiative, HCHRA has fostered a partnership with the Metropolitan Consortium of Community Developers (MCCD) to provide benefits of the original program to suburban Hennepin communities.

HCHRA offers 1:1 matching grants for municipalities who wish to provide "Open to Business" technical assistance to their community's entrepreneurs and small businesses. The annual cost to participate in the Open to Business Initiative is \$10,000 per year. If the Richfield City Council provides local matching funds of \$5,000 for each year through 2017, Hennepin County would match our amount each year to allow Richfield to participate.

The partnership with HCHRA and MCCD provides direct, one-on-one technical assistance services to entrepreneurs and small businesses. The services offered include: business plan development, feasibility studies, cash flow and financing projections, marketing, preparing loan requests, and advocacy with lending institutions. MCCD will help connect entrepreneurs with banks, community development lenders, Small Business Administration (SBA) resources and MCCD's own small business loan fund so that entrepreneurs can access the capital they need to be successful.

The "Open to Business" model is based on MCCD providing services to participating municipalities' entrepreneurs and small businesses for the flat annual fee each year, therefore the service is free of charge to businesses and entrepreneurs.

RECOMMENDED ACTION:

By Motion: Adopt a resolution approving the City of Richfield's participation in Hennepin County's 2015-2017 economic development initiative Open to Business and approve a contract with the Metropolitan Consortium of Community Developers.

BASIS OF RECOMMENDATION:

A. HISTORICAL CONTEXT:

The City of Richfield and the Richfield Housing and Redevelopment Authority (HRA) have approved the annual cost to participate in the Open to Business Initiative since 2013.

B. **POLICIES (resolutions, ordinances, regulations, statutes, exc):**

It is appropriate to seek outside funding whenever possible.

C. **CRITICAL TIMING ISSUES:**

The resolution must be received by Hennepin County by the end of February 2015.

D. **FINANCIAL IMPACT:**

- The annual fee for Open to Business is \$10,000 each year.
- A local match of \$5,000 each year is required to apply for Hennepin County's Open to Business initiative.
- If the local match (for 2015, 2016, and 2017) is approved by the City Council, Hennepin County will provide matching funds of \$5,000 for each year.

E. **LEGAL CONSIDERATION:**

Hennepin County's Open to Business initiative requires the City of Richfield to pass a resolution committing to fund one half (\$5,000) of the total annual cost (\$10,000) and to contract with MCCD for their services for 2015 through 2017. The contract with MCCD allows the City of Richfield to cancel the contract for 2016 and 2017 with a 30-day written notice. There is no penalty for cancelling the contract with MCCD if Richfield chooses not to participate in the Open to Business program.

ALTERNATIVE RECOMMENDATION(S):

Deny authorization and direct staff to withdraw from participating in Hennepin County's Open to Business Initiative.

PRINCIPAL PARTIES EXPECTED AT MEETING:

None.

ATTACHMENTS:

Description		Type
<input type="checkbox"/>	Resolution	Resolution Letter
<input type="checkbox"/>	2015-2017 Open to Business Contract with MCCD	Contract/Agreement

RESOLUTION NO. _____

**RESOLUTION APPROVING THE CITY OF RICHFIELD'S
PARTICIPATION IN HENNEPIN COUNTY'S 2015-2017
ECONOMIC DEVELOPMENT INITIATIVE "OPEN TO
BUSINESS"**

WHEREAS, Hennepin County Housing and Redevelopment Authority is soliciting proposals from suburban Hennepin municipalities interested in continuing participation in small business and entrepreneur technical assistance initiative, referred to as "Open to Business"; and

WHEREAS, the program provides one on one technical assistance services to entrepreneurs and small business which include: business plan development, feasibility studies, cash flow and financing projections, marketing, preparing loan requests, and advocacy with lending institutions; and

WHEREAS, the Richfield City Council finds that the services available through the Open to Business Program have the potential to benefit existing commercial area and to promote future growth of entrepreneurship and business growth in the City of Richfield.

NOW, THEREFORE, BE IT RESOLVED, by the Richfield City Council in and for the City of Richfield, Minnesota that staff is hereby authorized to make application for a \$5,000 matching fund grant for participation in Hennepin County's 2015-2017 Economic Development Initiative "Open to Business".

Adopted by the City Council of the City of Richfield, Minnesota this 24th day of February, 2015.

Debbie Goettel, Mayor

ATTEST:

Steven L. Devich, City Manager

**Contract for Services
Between the City of Richfield
&
Metropolitan Consortium of Community Developers
for the
Open to Business Program**

THIS AGREEMENT, is made and entered into as of the _____ day of February, 2015, between the City of Richfield and **Metropolitan Consortium of Community Developers**, (herein called "MCCD").

WHEREAS, the City of Richfield wishes to retain an entity with the capacity to provide small business technical assistance to existing businesses and those parties interested in opening a business in Richfield(the "Initiative") and

WHEREAS, MCCD has represented itself as competent to provide the services required to administer and carry out the Initiative; and

WHEREAS, the City of Richfield wishes to engage MCCD to provide said services necessary to carry out the Initiative;

NOW THEREFORE, it is agreed between the parties hereto that;

1. TIME OF PERFORMANCE

The service to be provided by MCCD shall commence on January 1, 2015 and unless canceled by either party, automatically renew January 1, 2016 and January 1, 2017. Either party may, at their sole discretion and without cause, cancel any remaining years covered under this agreement by providing written notice to the other party at least 30 days prior to renewal. Each party agrees that a Party that opts out of the contract under these terms shall be subject to no penalty, and held harmless for future liability or obligation related to the terms of this agreement. All services, documents, and information to be furnished or performed by MCCD in order to carry out the Initiative shall be furnished or performed as promptly as possible, and with the fullest due diligence.

2. COMPENSATION

Total compensation to MCCD shall be \$10,000 for 2015 calendar year, and the following calendar years of 2016 and 2017 (the Contract Amount) to manage the Richfield Open to Business program. The Contract Amount will be paid in two equal installments: \$5,000 due and payable by the City of Richfield upon execution of this Agreement, and the beginning of each calendar year for 2016 and 2017, and \$5,000 invoiced and dated on or about 6 months from the agreement date, payable by Hennepin County Housing Redevelopment Authority.

3. SCOPE OF SERVICES

MCCD will use the Contract Amount to provide technical assistance to existing Richfield businesses, residents and parties interested in starting a business in Richfield; (See **Exhibit A** Scope of Services-Richfield Open to Business Program).

4. REPORTING

MCCD agrees to submit quarterly reports related to its operation of the Richfield Open to Business program. Items to be reported on include, but are not limited to, the following:

- Number of inquiries
- Hours of technical assistance provided
- Type of assistance provided
- Type of business
- Annual sales revenue
- Number of businesses opened
- Number of business expanded/stabilized
- Number and amounts of financing packages
- Demographic information on entrepreneurs

The required reporting schedule is as follows:

1st quarter January – March, report due April 30th

2nd quarter April – June, report due July 31st

3rd quarter July – September, report due October 31st

4th quarter October – December, report due January 31st of 2015

MCCD will provide additional reports as requested by the City of Richfield.

5. PERSONNEL

MCCD represents that it has, or will secure, at its own expense, all personnel required in performing the services to carry out the Initiative. Such personnel shall not be employees of or have any contractual relationship with the City of Richfield. No tenure or any other rights or benefits, including worker's compensation, unemployment insurance, medical care, sick leave, vacation pay, severance pay, or any other benefits available to City of

Richfield employees shall accrue to MCCD or employees of MCCD performing services under this agreement. The MCCD is an independent contractor.

All of the services required to carry out the Initiative will be performed by MCCD, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and local law to perform such work.

6. INTEREST OF MEMBERS OF THE CITY, EDA AND OTHERS

No officer, member, or employee of the City of Richfield, and no member of its governing body, and no other public official or governing body of the locality in which the Initiative is situated or being carried out, who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of the Initiative, shall participate in the decision relating to this Agreement which affects his/her personal interest or the interest of any corporation, partnership, or association in which he/she is, directly or indirectly, interested or has any personal or pecuniary interest, direct or indirect, in this Agreement or proceeds thereof.

7. ASSIGNABILITY

MCCD shall not assign any interest in this Agreement, and shall not transfer any interest in the same without the prior written approval of the City of Richfield thereto.

8. COMPLIANCE WITH LOCAL LAWS

MCCD agrees to comply with all federal and state laws, statutes and applicable regulations and the ordinances of the City of Richfield.

9. INSURANCE

MCCD agrees to provide proof of workers' compensation and comprehensive general liability insurance. Comprehensive general liability insurance shall be in the minimum amount of \$1,500,000

10. HOLD HARMLESS

MCCD agrees to defend, protect, indemnify and hold harmless the City of Richfield, their agents, officers and employees harmless from and against all liabilities, losses, damages, costs, and expenses, whether personal, property, or contractual, including reasonable attorney's fees, arising out of, or related to the administration and operation of the Initiative, and from any act of negligence of MCCD, its officers, employees, servants, agents, or contractors.

The City of Richfield agree to defend, protect, indemnify and hold harmless the MCCD, its agents, officers and employees harmless from and against all liabilities, losses, damages, costs, and expenses, whether personal, property, or contractual, including reasonable attorney's fees, arising out of, or related to the administration and operation of the Initiative, and from any act of negligence of the City of Richfield, their officers, employees, servants, agents, or contractors.

11. NOTICES

A notice, demand, or other communication under the Agreement by either party to the other shall be sufficiently given or delivered if it is dispatched by mail, postage prepaid, return receipt requested, or delivered personally; and

(a) In the case of MCCD, is addressed or delivered personally to:

David Chapman, Director of Lending and Operations
Metropolitan Consortium of Community Developers
3137 Chicago Avenue South
Minneapolis, MN 55407

(b) In the case of the City of Richfield:

Christine Costello
Economic Development Coordinator
City of Richfield
6700 Portland Ave S
Richfield, MN 55423

or at such other address with respect to any party as that party may designate in writing and forward to the other as provide in the Section.

12. MODIFICATION

This Agreement may not be modified, changed, or amended in any manner whatsoever without the prior written approval of all the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first written above.

CITY OF RICHFIELD

**METROPOLITAN CONSORTIUM
OF COMMUNITY DEVELOPERS**

By: _____
Debbie Goettel, Mayor

By: _____
Jim Roth, Its Executive Director

And by;

By _____
Steven L. Devich, City Manager

Exhibit A

Scope of Services

Open for Business Technical Assistance Services

MCCD will provide intensive one-on-one technical assistance to Richfield businesses, Richfield residents and aspiring entrepreneurs intending to establish, purchase, or improve a business in Richfield. Technical assistance includes, but is not limited to, the following:

- Business plan development
- Feasibility analysis
- Marketing,
- Cashflow and other financial projection development
- Operational analysis
- City and State licensing and regulatory assistance
- Loan packaging, and other assistance in obtaining financing
- Help in obtaining competent legal advice

MCCD will also provide technical assistance on a walk-in basis monthly in Richfield City Hall or as requested at a place of business within Richfield.

Open for Business Access to Capital

Access to capital will be provided to qualifying businesses through MCCD's Emerging Small Business Loan Program (see **Exhibit B** Small Business Loan Program Guidelines below). MCCD also provides its financing in partnership other community lenders, banks or both.

EXHIBIT B

Small Business Loan Program Guidelines

Loan Amounts:

- Up to \$25,000 for start-up businesses
- Larger financing packages for established businesses
- Designed to leverage other financing programs as well as private financing provided by the commercial banking community.

Eligible Projects:

- Borrowers must be a “for-profit” business.
- Business must be complimentary to existing business community.
- Borrowers must have equity injection as determined by fund management.

Allowable Use of Proceeds:

- Loan proceeds can be used for working capital, inventory, building and equipment and general business operations.

Interest Rates:

- Loan interest rate is dependent on use, term and other factors, not to exceed 10%.

Loan Term Length:

- Loan repayment terms will generally range from three to five years, but may be substantially longer for major asset financing such as commercial property.

Fees and Charges:

- Borrowers are responsible for paying all customary legal and other loan closing costs.



STAFF REPORT NO. 29
CITY COUNCIL MEETING

2/24/2015

REPORT PREPARED BY: Derick Anderson, Engineering Tech
DEPARTMENT DIRECTOR REVIEW: Kristin Asher, Assistant Public Works Director
OTHER DEPARTMENT REVIEW: N/A
CITY MANAGER REVIEW: Steven L. Devich

ITEM FOR COUNCIL CONSIDERATION:

Consideration of the approval of the bid minutes/tabulation and award of contract to Hardrives, Inc. for the 2015 Mill and Overlay project in the amount of \$2,295,610.15.

EXECUTIVE SUMMARY:

This is the first year of a six year accelerated program to mill and overlay approximately 85 miles of residential roads that have not received any major resurfacing since they were originally constructed in the 1970s. To prepare for this year's mill and overlay these roads received repairs to curbs, sidewalks, catch basins, and manholes in 2014. CenterPoint Energy will also complete installation of new gas lines and services prior to the mill and overlay project.

For roads that are adequate candidates, mill and overlay is a cost effective maintenance solution that provides most of the benefits of new construction at a fraction of the cost. The surface is milled to remove the top 2"-3" of deteriorated asphalt and a new asphalt top layer is applied to improve the surface integrity of the road and eliminate patching needs. The base layer of these roads has typically been found to be in good condition. In conjunction with regular sealcoating, the life of that roadway can be extended far beyond the original intended life of 20-30 years.

RECOMMENDED ACTION:

By Motion: Approve the bid minutes/tabulation and award of contract for the 2015 Mill and Overlay project to Hardrives, Inc. in the amount of \$2,295,610.15.

BASIS OF RECOMMENDATION:

A. **HISTORICAL CONTEXT:**

The residential roads were originally constructed between 1972 and 1977. A pavement management program began in 1980. That policy direction was set to protect the City's capital investment and maintain an acceptable roadway system. The City's ongoing preventive maintenance program is essential in delaying the costs associated with reconstruction.

In 2000, the City incorporated mill and overlay maintenance into the program for roads that have deteriorated past the point where sealcoating remains effective.

The franchise fee implemented in 2004 provides the funding for the City's mill and overlay program. In December 2013, an increase to the franchise fee was approved to fund the accelerated mill and overlay program.

B. **POLICIES (resolutions, ordinances, regulations, statutes, exc):**

The City has adopted a pavement management program to maintain the quality of the road and prolong the life of the capital investment (Comprehensive Plan – Road Pavement Conditions).

In 2013, the City approved an accelerated program to mill and overlay the remaining 85 miles of roads that have not received any major resurfacing since they were constructed. This program also includes the repair of storm and sanitary manholes and catch basins.

C. **CRITICAL TIMING ISSUES:**

- Regular preventive maintenance techniques are effective in delaying costly street reconstruct projects.
- Several streets in this year's mill and overlay are in extremely poor condition.

D. **FINANCIAL IMPACT:**

In September 2014, residential mill and overlay was approved in the Five-Year Reconstruction Plan for the purpose of utilizing Street Reconstruction Bonds to finance the work in place of special assessments. The bonds are paid down by an increase in the Franchise Fee effective April 2014.

Asphalt pavement costs have stabilized, increasing only 10.5% since the last mill and overlay project in 2010.

A recent history of bid prices for mill and overlay is:

<u>Year</u>	<u>Bid Price Asphalt (ton)</u>	<u>Contractor</u>
2008	\$40.00	Hardrives
2010	\$47.00	Valley Paving
2015	\$52.00	Hardrives

Additional work may be added or subtracted from the mill and overlay contract depending on actual cost of construction.

E. **LEGAL CONSIDERATION:**

- When the amount of purchase is estimated to exceed \$100,000, sealed bids shall be solicited by public notice in the manner and subject to the law governing contracts or purchases by the City of Richfield.
- The advertisement for bid for the contract was published in the Richfield *Sun-Current* on January 15, 2015 and on the *Questcdn.com* website on January 15, 2015.
- Bid opening was held on February 5, 2015. A copy of the bid tabulation for the contract is attached.
- The City has followed the competitive bid process and should award contract to the lowest responsible bidder.
- Hardrives, Inc. submitted the lowest responsible bid within the mill and overlay budget amounts.

ALTERNATIVE RECOMMENDATION(S):

- Council may chose to reject all bids and direct staff to obtain new bids; however, the prices received for the contract was competitive, and staff does not believe lower prices can be obtained from a reputable contractor.
- Council may chose not to continue with the Accelerated Mill and Overlay Program as planned. However, the program is essential to maintaining and extending the usable life of the City's streets.

PRINCIPAL PARTIES EXPECTED AT MEETING:

None

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Bid Tab	Cover Memo
<input type="checkbox"/> Map of 2015 Mill & Overlay Area	Cover Memo

CITY OF RICHFIELD, MINNESOTA

Bid Opening
February 5, 2015
9:45 a.m.

2015 Mill & Overlay
Bid No. 15-01

Pursuant to requirements of Resolution No. 1015, a meeting of the Administrative Staff was called by Elizabeth VanHoose, City Clerk, who announced that the purpose of the meeting was to receive, open and read aloud bids for 2015 Mill & Overlay, as advertised in the official newspaper on January 15, 2015.

Present: Elizabeth VanHoose, City Clerk
Derick Anderson, Engineering Technician
Mark Hall, Operations Manager
Chris Link, Operations Superintendent
Cheryl Krumholz, City Manager Representative

The following bids were submitted and read aloud:

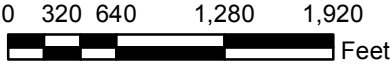
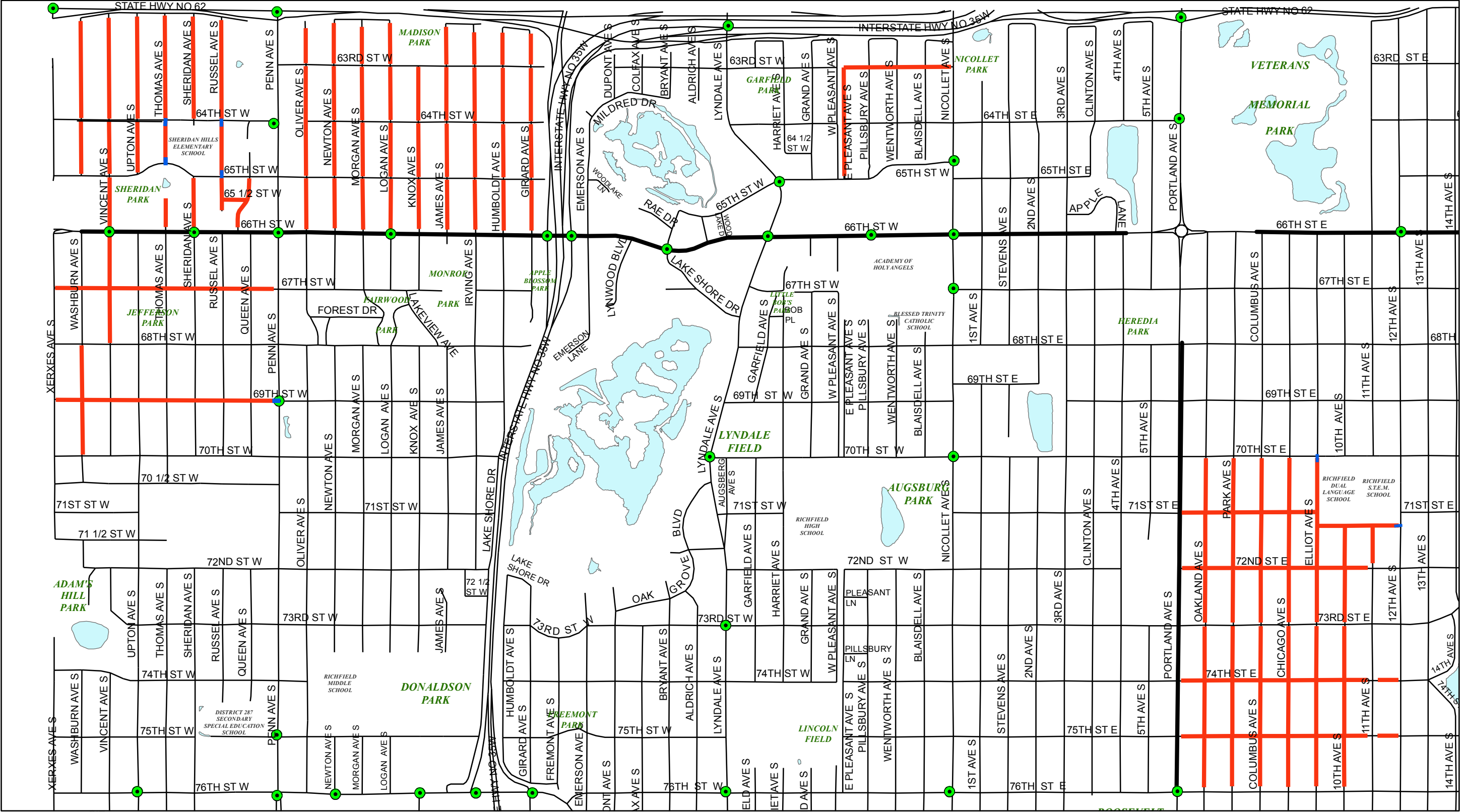
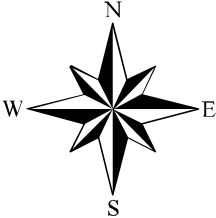
Bidder's Name	Bond	Non-Collusion	Intent To Comply	Responsible Contractor	Total Base Bid
C.S. McCrossan Construction, Inc.	Provided	Provided	Provided	Provided	\$3,079,328.70
Northwest Asphalt, Inc.	Provided	Provided	Provided	Provided	\$2,417,698.32
North Valley, Inc.	Provided	Provided	Provided	Provided	\$2,443,105.00
Valley Paving, Inc.	Provided	Provided	Provided	Provided	\$2,572,993.76
GMH Asphalt Corp.	Provided	Provided	Provided	Provided	\$2,542,755.44
Midwest Asphalt Corp.	Provided	Provided	Provided	Provided	\$2,424,354.30
Bituminous Roadways	Provided	Provided	Provided	Provided	\$2,586,450.20
Park Construction Company	Provided	Provided	Provided	Provided	\$2,321,075.45
McNamara Contracting, Inc.	Provided	Provided	Provided	Provided	\$2,479,180.00
Asphalt Surface Technologies Corp.	Provided	Provided	Provided	Provided	\$3,025,477.50
Hardrives, Inc.	Provided	Provided	Provided	Provided	\$2,295,610.15

The City Clerk announced that the bids would be tabulated and considered at the February 24, 2015 City Council Meeting.

Elizabeth VanHoose

City Clerk

2015 Mill & Overlay Areas



- Legend**
- 2015 Mill & Overlay Streets

Thermoplastic Crosswalk

Traffic signals

Portland Avenue Reconstruction 2015

66th Street Reconstruction 2016 - 2017





STAFF REPORT NO. 30

CITY COUNCIL MEETING

2/24/2015

REPORT PREPARED BY:

Julie Urban, Housing Specialist

DEPARTMENT DIRECTOR REVIEW:

John Stark, Community Development Director

OTHER DEPARTMENT REVIEW:

N/A

CITY MANAGER REVIEW:

Steven L. Devich

ITEM FOR COUNCIL CONSIDERATION:

Public hearing and consideration of a resolution specifying the use of funds from the Community Development Block Grant allocation for 2015 and authorizing execution of a Subrecipient Agreement with Hennepin County and any required third party agreements.

EXECUTIVE SUMMARY:

Hennepin County (County) is annually awarded federal Community Development Block Grant (CDBG) funding on a formula basis from the Department of Housing and Urban Development (HUD). Richfield is allocated a portion of these funds to address local needs relating to affordable housing, community development, and public services.

The City is proposing to use its 2015 allocation of \$205,188 (estimated) as follows:

- Single Family Acquisition & Rehabilitation \$80,000
- Penn Avenue Improvement Program \$60,000
- Deferred Loan Rehabilitation Program \$34,410
- Public Services
- Household Outside Maintenance for the Elderly \$18,466
- HOME Line Tenant Services \$ 6,156
- Community Action Partnership for Suburban Hennepin \$ 6,156

RECOMMENDED ACTION:

Conduct and close the public hearing and by motion: Approve a resolution authorizing the use of funds for the 2015 Urban Hennepin County Community Development Block Grant Program and authorizing execution of a Subrecipient Agreement with Hennepin County and any required third party agreements.

BASIS OF RECOMMENDATION:

A. HISTORICAL CONTEXT:

- \$80,000 is proposed to be allocated to the Housing and Redevelopment Authority (HRA) to purchase and rehabilitate a foreclosed home. In 2010, the City was awarded federal Neighborhood Stabilization Program (NSP) funds to purchase and rehabilitate foreclosed houses. Seven houses were purchased and rehabilitated with NSP funds. Over \$100,000 in NSP program income from the sale of the homes remains. The NSP and CDBG funds will be used to purchase and rehabilitate an additional foreclosed property. The property will be sold to a household earning 80 percent of the area median income or less (\$64,000 for a family of four). Income from the sale of the home will be returned to the two programs.
- \$60,000 is proposed to be allocated to the Penn Avenue Improvement Program. CDBG funds (\$120,982) from 2013 and 2014 were allocated to purchase and install street lights and benches for Penn Avenue. The 2015 funds will be used to pay for installation costs as well.
- \$34,410 is proposed to be allocated to the HRA for the Deferred Loan Program, which provides no-interest, 30-year loans up to \$30,000 to low-income homeowners to address health, safety, and property maintenance needs. This program has been in existence since 1984 and is administered for the City by the County. In 2014, six loans

were completed and work began on an additional eleven loans.

- \$30,778 in 2015 CDBG funds is proposed to be distributed to public service agencies. Applications were distributed to eligible agencies in January. Based on a review of the applications, funds are proposed to be divided as follows:
 - Household Outside Maintenance for Elderly (HOME) provides household maintenance and chore services for residents who are 60 years old or older or are disabled, with the goal of helping people stay in their homes. Clients are asked to pay for services based on a sliding fee scale. In 2014, HOME provided services to 87 Richfield households.
 - HOME Line offers a Tenant Hotline that provides information and advice on tenant/landlord law and court procedures, maintenance/repair issues, management responsibilities, and tenant rights in the event of foreclosure. In 2014, HOME Line provided services to 180 Richfield households.
 - Community Action Partnership for Suburban Hennepin (CAPSH) provides foreclosure prevention counseling and loan assistance, first-time home buyer education and counseling, financial literacy and budget counseling, reverse mortgage counseling, and home repair and maintenance counseling and education. In 2014, CAPSH provided services to 21 Richfield households.

B. POLICIES (resolutions, ordinances, regulations, statutes, exc):

- All funded activities must meet one of three national objectives: benefiting low and moderate-income persons, preventing or eliminating slums and/or blight, or meet an urgent need. In addition, activities must be consistent with priorities identified in the County's Consolidated Plan. Those priorities include a variety of housing activities such as housing rehabilitation, public services to maintain or increase self-sufficiency, and neighborhood revitalization activities.
- CDBG guidelines require that at least 70 percent (\$143,316) of CDBG expenditures must be used for activities benefiting very low and low income persons.
- Under the CDBG funding guidelines, no more than 15 percent (\$30,778) of the allocation can be spent on Public Services.

C. CRITICAL TIMING ISSUES:

- The application for 2015 funds is due to Hennepin County by February 26, 2015.
- The 2015 federal Fiscal Year will begin on July 1, 2015. Funds must be spent by June 30, 2016.

D. FINANCIAL IMPACT:

- The City's estimated allocation for 2015 is \$205,188.
- In the event of a change in the final allocation, the amount of funds allocated to each activity will be increased or decreased accordingly, within the limits allowed by CDBG guidelines.

E. LEGAL CONSIDERATION:

- A local public hearing must be held prior to submission of the 2015 application. Notice of the public hearing was published on February 12, 2015, in the *Sun Current*.

ALTERNATIVE RECOMMENDATION(S):

- Modify the amount of funds allocated to each project in a way that still meets funding guidelines.

PRINCIPAL PARTIES EXPECTED AT MEETING:

Representatives from HOME, HOME Line, and CAPSH may attend.

ATTACHMENTS:

Description	Type
☐ Resolution	Resolution Letter

RESOLUTION NO.

RESOLUTION APPROVING PROPOSED USE 2015 URBAN HENNEPIN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FUNDS AND AUTHORIZING EXECUTION OF SUBRECIPIENT AGREEMENT WITH HENNEPIN COUNTY AND ANY REQUIRED THIRD PARTY AGREEMENTS

WHEREAS, the City of Richfield, Minnesota, through execution of a Joint Cooperation Agreement with Hennepin County, is participating in the Urban Hennepin County Community Development Block Grant (CDBG) Program; and

WHEREAS, the City of Richfield has developed a proposal for the use of 2015 CDBG funds made available to it; and

WHEREAS, the City held a public hearing on February 24, 2015 to obtain the views of citizens on local and Urban Hennepin County housing and community development needs and priorities for the City's proposed use of \$205,188 from the 2015 Urban Hennepin County CDBG Program; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Richfield, Minnesota as follows:

1. Approves the following projects for funding from the 2015 Urban Hennepin County Community Development Block Grant Program and authorizes submittal of the proposal to Hennepin County.

Activity	Budget
1. Public Service	
a. H.O.M.E.	\$18,466
b. HOME Line	\$6,156
c. CAPSH	\$6,156
TOTAL	\$30,778
2. Single Family Acquisition & Rehabilitation	\$80,000
3. Penn Avenue Improvement Program	\$60,000
4. HRA Deferred Loan Program	\$34,410
TOTAL CDBG ALLOCATION	\$205,188

2. That the Mayor and City Council hereby authorize and direct the execution of the Subrecipient Agreement with Hennepin County and any required Third Party Agreements on behalf of the City to implement the 2015 CDBG Program.
3. That should the final amount of FY 2015 CDBG available to the City be different from the preliminary amount provided to the City, the City Council hereby authorizes the City Manager to adjust project budget(s) to reflect an increase or decrease in funding.

Adopted by the City Council of the City of Richfield, Minnesota this 24th day of February, 2015.

Debbie Goettel, Mayor

ATTEST:

Elizabeth VanHoose, City Clerk



STAFF REPORT NO. 31
CITY COUNCIL MEETING
2/24/2015

REPORT PREPARED BY: Jesse Swenson, Asst. HR Manager
DEPARTMENT DIRECTOR REVIEW: Steven L. Devich, City Manager
OTHER DEPARTMENT REVIEW: None
CITY MANAGER REVIEW: Steven L. Devich

ITEM FOR COUNCIL CONSIDERATION:

Consideration of a resolution approving the contract with the International Union of Operating Engineers, Local 49 for the contract period January 1, 2015 through December 31, 2016 and authorize the City Manager to execute the agreement.

EXECUTIVE SUMMARY:

City staff has completed labor negotiations with the International Union of Operating Engineers, Local 49 (Union). The provisions of the 2015-2016 labor agreement cover all of the employees in this Union which consists of 37 positions.

The two-year contract provides a wage adjustment of 2.25% in 2015 and a wage adjustment of 2.5% in 2016.

The other provisions of the tentative agreement include:

- Up to a \$60 per month increase in the City's contribution towards health insurance and
- A \$6.00 per month increase towards Employee single dental coverage. There is a reopener provision for health insurance for 2016.
- An increase to licensure pay, which constitutes \$.05 per hour in 2016 for Class C Water and Class C Wastewater pay to \$0.25 per hour, and a \$.05 per hour increase to Class B Water pay to \$.75 per hour. This licensure pay is only received by water operators who have obtained these licenses.
- Two new licensures were added in 2015: pesticide license and certified pool operator license. Both licensures receive a rate of pay of \$.20 per hour and affect the streets/parks division and the ice arena/pool division.
- Two public works worker positions assigned to governmental buildings will be reclassified from an LT3 to an LT5 rate of pay and the position titles will change to government buildings maintenance mechanics.

RECOMMENDED ACTION:

By Motion: Adopt the resolution approving the provisions of the 2015-2016 labor agreement with the International Union of Operating Engineers, Local 49 bargaining unit and authorize the City Manager to execute the agreement.

BASIS OF RECOMMENDATION:

A. **HISTORICAL CONTEXT:**

The tentatively approved two year contract settlement includes the following significant changes:

- Wages: A 2.25% wage adjustment for 2015 and a 2.5% wage adjustment for 2016.
- Health Insurance: Up to a \$60 increase to the Employer health insurance contribution, which provides up to a maximum contribution of \$741.24 per month for single Employee coverage, \$1,045 per month for Employee plus spouse or Employee plus child(ren) coverage and \$1,100 per month for Employee plus family coverage.

- Dental Insurance: A \$6 per month increase to the Employer contribution for Employee single dental insurance coverage at \$58.50 per month.
- Licensure pay increase in 2016 of \$.05 per hour for Class C and Class B Water and Wastewater.
- New licensure pay of \$.20 per hour in 2015 for Certified Pool Operator and Pesticide License.

B. POLICIES (resolutions, ordinances, regulations, statutes, exc):

- The City has met and negotiated in good faith with the Union and its representatives and is bound under the Public Employer's Labor Relations Act to meet and bargain over the terms and conditions of employment.
- The proposed settlement for the health and dental insurance provisions is identical to those provided to both union and non-union City employees. The City has a long history of providing the same level of insurance benefits to all eligible City employees.
- The 2.25% wage increase represents the same 2.25% wage adjustment implemented for non-union City employees and all contracts settled for 2015. The Fire bargaining unit remains the only contract unsettled for 2015.
- The 2.25% wage adjustment and health insurance increase is comparable to other bargaining groups in similar metro cities. A survey of Stanton 5 cities indicates that those cities are providing anywhere from a 1 to 3 percent increase. The City has a long history of trying to remain as close to the mid-range as possible for Stanton 5 cities, in terms of wages and benefits.

C. CRITICAL TIMING ISSUES:

- In order to allow the City's accounting personnel to modify payroll records in a timely manner for 2015 wages and benefits, it is recommended that the City Council act on February 24, 2015 to adopt the attached resolution providing for contract changes, effective January 1, 2015.

D. FINANCIAL IMPACT:

- 2.25% wage increase for contract year 2015 and 2.5% wage increase for contract year 2016.
- A maximum \$60 per month increase in Employer monthly contributions towards health insurance coverage for 2015.
- A \$6 per month increase in Employer monthly contributions towards dental insurance in 2015.
- A \$.05 per hour increase for Class C and Class B Water and Wastewater licensure pay in 2016.
- A new \$.20 per hour licensure pay for Certified Pool Operator and Pesticide license in 2015. Currently, eight Streets & Parks employees qualify for the Pesticide licensure pay and one employee from the Ice Arena qualifies for the Certified Pool Operator license pay. Under the terms of the contract, public works employees receiving additional pay through licensure/certification or working out of classification are not entitled to pyramid such payments in excess of \$1.75/hour.
- The cost associated with the two positions reclassified to governmental buildings maintenance mechanic in 2015 will be approximately \$4,100.

E. LEGAL CONSIDERATION:

- If the terms of this agreement are not approved, further negotiation and/or mediation will be necessary.

ALTERNATIVE RECOMMENDATION(S):

- Do not approve the terms of this agreement and prepare for further negotiation and/or mediation.
- Defer discussion to another date.

PRINCIPAL PARTIES EXPECTED AT MEETING:

None

ATTACHMENTS:

Description	Type
☐ Resoultion	Resolution Letter

RESOLUTION NO.

**RESOLUTION APPROVING LABOR AGREEMENT BETWEEN THE
CITY OF RICHFIELD AND
INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 49
BARGAINING UNIT FOR YEARS 2015 and 2016**

WHEREAS, the City Manager and the International Union of Operating Engineers, Local 49 have reached an understanding concerning conditions of employment for years 2015 and 2016; and

WHEREAS, it would be inappropriate to penalize Local 49 members who have negotiated in good faith; and

WHEREAS, the City Ordinance requires that contracts between the City and the exclusive representative of the employees in an appropriate bargaining unit shall be completed by Council resolution.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby approve the Labor Agreement between the City of Richfield and International Union of Operating Engineers, Local 49 Bargaining Unit, for years 2015 and 2016 under the provisions of the Labor Agreement to be implemented effective January 1, 2015 and authorize the City Manager to execute the contract.

Adopted by the City Council of the City of Richfield, Minnesota this 24th day of February 2015.

Debbie Goettel

Mayor

ATTEST:

Elizabeth VanHoose

City Clerk



STAFF REPORT NO. 32

CITY COUNCIL MEETING

2/24/2015

REPORT PREPARED BY: Jeff Pearson, Transportation Engineer

DEPARTMENT DIRECTOR REVIEW: Kristin Asher, Assistant Public Works Director

OTHER DEPARTMENT REVIEW: N/A

CITY MANAGER REVIEW: Steven L. Devich

ITEM FOR COUNCIL CONSIDERATION:

Consideration of resolutions approving roundabouts as the preferred design for major intersections (I-35W interchange, Lyndale Avenue, Nicollet Avenue) along 66th Street including pedestrian activated warning devices at crosswalks.

EXECUTIVE SUMMARY:

At the December 3, 2014 meeting, the Transportation Commission recommended the use of roundabouts as the preferred design alternative for the following locations as part of the 66th Street reconstruction project:

- 66th Street & I-35W Interchange Ramps
- 66th Street & Lyndale Avenue Intersection
- 66th Street & Nicollet Avenue Intersection

In addition, the Commission recommended the use of pedestrian activated warning devices, such as rectangular rapid flashing beacons (RRFBs), at the crosswalks of the roundabout to increase the yielding rate of vehicles and further improve the safety for pedestrians and bicyclists at the intersection. The Commission reaffirmed this recommendation at their January 7, 2015 meeting.

Advantages

A roundabout design holds several advantages over a traditional signalized intersection at the three proposed locations:

- Improved overall safety - Roundabouts have been proven to decrease the speeds of vehicles within the intersection. This results in improved reaction times and reduced severity of any crashes that occur.
- Reduced layout impact along the corridor - Without the need for additional turn-lanes, the design of a roundabout allows for alternative use of the public right-of-way for other transportation elements, landscaping, community amenities, or general open space.
- Reduced travel time - Decreased intersection delay as well as the ability to use the roundabouts to alter travel patterns can lead to significant travel time reduction over a long period of time. Additionally, pedestrian travel times are reduced by eliminating signal wait-times and gaining right-of-way.
- Reduced crossing distances - Through the use of a refuge island and elimination of turn-lanes, pedestrian crossings at roundabouts are considerably shorter than at equivalent signalized intersections.

Addressing Concerns

Through study and public feedback, the following concerns have been identified for design consideration:

- A roundabout can be unsettling to a pedestrian, depending on age, mobility, visual impairment, or ability to judge gaps in traffic.
- A roundabout may have greater property impacts immediately adjacent to the intersection.
- A roundabout may restrict certain vehicle movements at driveways and roadways close to the intersection.
- During peak travel times, a roundabout may create fewer "gaps" than a signal, potentially increasing

delay from driveways and side streets onto the mainline.

The preliminary design of the roundabouts under consideration includes elements to address the concerns listed above, specifically:

- Crosswalks are designed further from the circulating traffic in order to allow for additional reaction time from exiting vehicles.
- The use of pedestrian activated warning devices was recommended for crosswalks.
- The geometric design of each roundabout was customized for their respective location to minimize the impacts to adjacent properties. Further reductions may be achieved during final design.
- Having multiple roundabouts in a corridor allows for expanded flexibility in travel patterns and makes right-in/right-out situations more accessible. This has also been shown to reduce speeds as drivers are used to a consistent traffic flow and not trying to "beat the light" and make the next green signal.

Public Input and Additional Recommendations

Staff presented preliminary layout plans for the roundabouts to numerous property owners, community groups and advisory commissions (a comprehensive list of these meetings is attached). Based on feedback received throughout this process, several revisions were made to the layouts and additional renderings were completed to alleviate expressed concerns and aid in presentations to remaining groups.

A summary of the feedback received was presented to the Council at the February 17, 2015 Worksession and a copy of that presentation is attached.

RECOMMENDED ACTION:

By Motion: Adopt the attached resolutions approving:

1. **Connected roundabouts as the preferred design alternative at the 66th Street and I-35W interchange including pedestrian activated warning devices at crosswalks**
2. **A roundabout as the preferred design alternative at the 66th Street and Lyndale Avenue intersection including pedestrian activated warning devices at crosswalks**
3. **A roundabout as the preferred design alternative at the 66th Street and Nicollet Avenue intersection including pedestrian activated warning devices at crosswalks.**

BASIS OF RECOMMENDATION:

A. HISTORICAL CONTEXT:

Roundabout concepts were included as displays at all 66th Street design open houses. Comments regarding roundabouts collected throughout the open house process are attached.

Staff presentations given at public meetings and worksessions include a significant amount of historical data and facts surrounding roundabouts. Copies of those presentations are attached.

B. POLICIES (resolutions, ordinances, regulations, statutes, exc):

- Construction of roundabout intersections are consistent with multiple goals within the City Comprehensive Plan (Chapter 6 - Transportation)

C. CRITICAL TIMING ISSUES:

- Hennepin County must complete all design and right-of-way acquisition by March 2016 to meet funding requirements and needs to begin those tasks immediately in order to meet that deadline.

D. FINANCIAL IMPACT:

- The financial impact of the roundabout intersections will follow established Hennepin County cost-share policies for County Road projects (attached).
- Estimated costs for construction of roundabouts at these locations are similar to construction of signalized intersections including right-of-way needs for both designs.

E. LEGAL CONSIDERATION:

- The City Attorney will be present at the meeting to answer questions.

ALTERNATIVE RECOMMENDATION(S):

- The Council may choose to not adopt some or all of the preferred design resolutions and direct staff how to proceed. However, Hennepin County urges the City to decide the intersection type because any delays in decision-making will compromise the federal funding.

PRINCIPAL PARTIES EXPECTED AT MEETING:

Hennepin County

ATTACHMENTS:

Description	Type
<input type="checkbox"/> 66th and Nic Resolution	Resolution Letter
<input type="checkbox"/> 66th and Lyn Resolution	Resolution Letter
<input type="checkbox"/> 66th and 35W Resolution	Resolution Letter
<input type="checkbox"/> Nicollet Layout	Exhibit
<input type="checkbox"/> Nicollet Rendering	Exhibit
<input type="checkbox"/> Lyndale Layout	Exhibit
<input type="checkbox"/> Lyndale Rendering	Exhibit
<input type="checkbox"/> 35W Layout	Exhibit
<input type="checkbox"/> Submitted December Worksession Questions	Backup Material
<input type="checkbox"/> 01_13_2015 Worksession Presentation	Presentation
<input type="checkbox"/> CSC Presentation	Presentation
<input type="checkbox"/> City Bella Presentation	Presentation
<input type="checkbox"/> Arts Comm Presentation	Presentation
<input type="checkbox"/> February 17, 2015 Worksession Presentation	Cover Memo
<input type="checkbox"/> Public Comments	Backup Material
<input type="checkbox"/> Hennepin County Cost Share Policy	Cover Memo



STAFF REPORT NO. 33 **CITY COUNCIL MEETING**

2/24/2015

REPORT PREPARED BY: Theresa Schyma, Deputy City Clerk

DEPARTMENT DIRECTOR REVIEW: Steven L. Devich, City Manager

OTHER DEPARTMENT REVIEW: N/A

CITY MANAGER REVIEW: Steven L. Devich

ITEM FOR COUNCIL CONSIDERATION:

Consideration of the appointments to City advisory commissions.

EXECUTIVE SUMMARY:

In January 2015, the City Council made several appointments to the various City advisory commissions. However, there continue to be some vacancies following these appointments.

The City Council continues to accept commission applications and interviews all applicants. Applications were received and a Special City Council Meeting was scheduled for February 24, 2015 to conduct interviews.

RECOMMENDED ACTION:

By Motion: Approve the appointments to fill vacant terms on the City advisory commissions.

BASIS OF RECOMMENDATION:

A. HISTORICAL CONTEXT:

This historical context is fully contained in the Executive Summary.

B. POLICIES (resolutions, ordinances, regulations, statutes, exc):

- City advisory commissions were established by City ordinance or resolution.
- Interviews of the applicants are conducted at Special City Council meetings.

C. CRITICAL TIMING ISSUES:

Applications were received and interviews were conducted on February 24, 2015.

D. FINANCIAL IMPACT:

N/A

E. LEGAL CONSIDERATION:

The February 24, 2015 Special City Council Meeting was posted in accordance with the open meeting law requirements.

ALTERNATIVE RECOMMENDATION(S):

The City Council could defer the appointments to a future City Council Meeting.

PRINCIPAL PARTIES EXPECTED AT MEETING:

None.

ATTACHMENTS:

Description		Type
<input type="checkbox"/>	Current vacancy list	Backup Material

COMMISSION VACANCIES

	<u>Term Expires</u>
ADVISORY BOARD OF HEALTH	
_____	January 31, 2018
_____	January 31, 2018
ARTS COMMISSION	
_____	January 31, 2018
_____	January 31, 2018
_____	January 31, 2016
_____	January 31, 2016
FRIENDSHIP CITY COMMISSION	
_____	January 31, 2018
_____	January 31, 2017
HUMAN RIGHTS COMMISSION	
(youth)	
_____	January 31, 2018
_____	August 28, 2015
TRANSPORTATION COMMISSION	
_____	January 31, 2016